



Government of Maharashtra

Government Medical College, Sindhudurg

Tel:(02362) 228377

email id:- deangmcsindhudurg@gmail.com

No.GMCS/ /2024

Date:- / /2024

Instruction Manual for NEET UG-2024 Admission Process

WELCOME

Contact Details : (Between 11.00 AM to 4.30 PM Only)

- 1.For Scrutiny of Documents Reporting Timeing : 11.00 am to 1.00 pm
- 2.Official Email ID : deangmcsindhudurg@gmail.com
- 3.Offical Website : www.gmcsindhudurg.com
- 4.Contact No : 02362-228377



Land Mark –

- 1.Near Collector Office Sindhudurg Oros ,Civil Hospital Compound A/P Oros , Taluka – Kudal , Dist – Sindhudurg
- 2.Nearest Railway Station – Sindhudurg Railway Station
- 3.Google Map Link - <https://maps.app.goo.gl/pZhYJyhjYfFoPTwNA>

MBBS ADMISSION PROCESS

All the selected students of **NEET-UG-2024** who have been allotted seat at **Government Medical College, Sindhudurg** should follow following instructions and accordingly report with all details required for admission process.

1. **Download & print this PDF file. READ CAREFULLY ALL DETAILS.**
2. **Student should report personally for admission / admission cancellation in case of upgradation. PROXY will not be allowed for admission process/Cancellation of admission.**
3. **Print and fill 2 copies of Application Form.**
4. **Print and fill 3 copies Original document Holding Certificate.**
5. **Print and fill 1 copy of Candidate information.**
6. **Print and fill 1 copy of Medical Fitness issue by Registered Medical Practitioner in the prescribed format ONLY .**

7. All **original documents** enlisted in the holding certificate will be compulsorily required for admission. Additionally, student should submit **3 sets of SELF ATTESTED Xerox/photo copies** of all original documents.

All original Documents **INDIVISUALLY SCANED in PDF format only** will be compulsorily required during admission. Student should scan document properly through computer scanner (Max. Size 500 kb only).

8. **Kindly, don't use mobile scanner for scanning documents.** Individual Original Documents should be scanned and renamed appropriately. **e.g.** Nationality certificate after scanning should be renamed as **Nationality - Name of Student.**

Prepare Folder and rename it with Name of the student, keep all scan documents in this folder for submission during admission. **Scan documents will be accepted only in Pen Drive.**

- Other Letters/undertakings if required will be taken at the time of
- admission if permissible within the rules thereof.
- Students are advised to read details of admission process in information brochure/FAQs/other notifications available on mcc website. For state admissions (Maharashtra state) refer state commissioner & admission regulating authority official website (www.mahacet.org).

- For Service Bond & Penalty read NEET-UG-2024 Information brochure available on www.mahacet.org
- The institute is responsible for only admission process. We will not be available/responsible to guide any students for further rounds or rules & regulations of All India/State. The student should read information brochure/Notifications/Advisory issued by different agencies on official websites. Please don't contact institute admission cell for any such information.
- **Students are strictly advised NOT TO EDIT ANY FORMATS. All formats should be filled by student in his/her own hand writing.**
- **Submit all documents in a simple button file folder as below:**
On folder, write your Name, Category, admission Quota & MobileNumber with thick permanent marker.



Dean
Government Medical College
Sindhudu

No.GMC/Sindhudurg/Document Holding Certificate/ / 2024 Date :- / /2024.

Document Holding Certificate

This is to certify that Shri/Kum._____ has been provisionally admitted in this college on / / 2024 through State / All India quota in Round No _____ Dated / / 2024 for 1st MBBS Course Academic Year 2024-25 under _____ Reservation & Following original documents are submitted by him/her will remain with this college till completion of his /her MBBS Course.

Sr. No	Name of Documents	Submitted Yes/No
1	Nationality Certificate/Passport (Photo Copy)	
2	Domicile Certificate	
3	S.S.C. Mark Sheet	
4	S.S.C. Passing Certificate	
5	XII Standard (HSC) Mark Sheet	
6	(HSC) Passing Certificate	
7	NEET Online Application Form print (Photo Copy)	
8	NEET – 2024 Admit Card (Photo Copy)	
9	NEET-2024 Mark Sheet (Photo Copy)	
10	Copy of Online Application Form (Latest) filled on www.mahacet.org	
11	College Allotment Letter Issued by CET Cell Mumbai/MCC DELHI (Photo Copy)	
12	Physical Fitness Certificate (On Letter Head of MBBS/MD/MS Doctor	
13	School/College Leaving Certificate/Transfer Certificate	
14	Gap Certificate (If Applicable)	
15	Migration Certificate (If Applicable)	
16	AADHAR CARD (Photo Copy)	
17	COVID-19 Vaccination Certificate (Photo Copy)	
If Applicable		
18	Caste Certificate (If Applicable)	
19	Caste Validity Certificate (If Applicable)	
20	Non Creamy Layer Certificate (for NT-1,NT-2,NT-3,VJ & OBC)	
21	Defense Category Certificate.D1 D2 D3 (If Applicable)	
22	Person with disability Certificate (PWD)candidates – Medical Fitness Certificate of Authorized Medical Board.(If Applicable)	
23	MKB Claim Certificate (If Applicable)	
24	Hilly Area Certificate (If Applicable)	
25	Parents Domicile for Hilly Area Students	
26	Parents Annual Income Certificate Issued by Executive Magistrate (for the year 2023-24 less than Rs. Eight Lakhs)for EBC Student	
27	Eligibility Certificate for EWS	
Total Documents Submitted are Original () Photo Copies () Total =		

Demand Draft Details :

- 1 DD No. _____ Bank Name _____ Amount _____ Date : / / 2024
2. DD No. _____ Bank Name _____ Amount _____ Date : / / 2024
3. DD No. _____ Bank Name _____ Amount _____ Date : / / 2024

Dean
Government Medical College, Sindhudurg



Government of Maharashtra

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Tel: (02362) 228377

email id:- deangmcsindhudurg@gmail.com

No.GMCS/ 3710 /2024

Date:- 22/08/2024

Fee Structure

Sr. No.	Particulars	Fee Amount	Open	FOR OBC, SC, ST & NT	EBC & EWS
1	Tuition Fees (Per Annum)	1,38,300/-	1,38,300/-		69,150/-
2	Library Deposit (Refundable)	2,000/-			
3	Library Fee (Per Annum)	1,000/-			
4	Admission Fees (One time)	1,500/-	10,000/-	10,000/-	10,000/-
5	Development Fee (Per Annum)	5,000/-			
6	Gymkhana Fees (Per Annum)	500/-			
7	Hostel Rent (Per Annum)	4,000/-	4000/-	4000/-	4000/-
8	Eligibility Fee (One time)	2,600/-	2,600/-	Mode of Payment of Fees (Online) will be as per MUHS instruction.	

Details of DD to be drawn as follows:

QUOTA	Category	DD1	DD2	DD3
ALL INDIA QUOTA	For Open Candidates (Three Separate DD)	1,38,300/-	10,000/-	4000/-
	For OBC, SC, ST & NT Candidates (Three Separate DD)	1,38,300/-	10,000/-	4000/-
	For EBC & EWS Candidates (Three Separate DD)	1,38,300/-	10,000/-	4000/-
STATE QUOTA	For Open Candidates (Three Separate DD)	1,38,300/-	10,000/-	4000/-
	For OBC, SC, ST, NT & Female EWS Candidates (Two DD)		10,000/-	4000/-
	For EBC & EWS male Candidates (Three Separate DD)	69,150/-	10,000/-	4000/-

* Nationalized Bank Demand Draft in favor of :- Dean Govt. Medical College, Sindhudurg

* Payable At :- Sindhudurnagari / Oros only

If students are allotted another college in subsequent rounds of All India / State Quota, the Demand Drafts will be refunded back to the candidate. Candidate will have to pay CASH of Rs.1500/- in the accounts department.




DEAN

Government Medical College Sindhudurg

DEAN

Government Medical College
Sindhudurg

Name: _____

Address: _____

Date: _____

To,
The Dean,
Govt. Medical College, Sindhudurg

Sub: Admission to MBBS course for the year 2024 - 2025

Respected Sir,

I have been selected for MBBS course during the year 2024 - 2025 as per the State / All India Round No. _____ Dated / /2024 at Govt. Medical College, Sindhudurg under _____ reservation.

So today I am joining for Ist MBBS course at this College and submitting herewith following original certificates and **3 sets of Photo Copies (Self Attested)** thereof along with this application.

- 1) Nationality Certificate / Passport (Photo Copy).
- 2) S.S.C. Passing Certificate.
- 3) XII Standard (HSC) Mark Sheet.
- 4) NEET - 2024 Mark Sheet.
- 5) AADHAR CARD (Photo Copy)
- 6) College Allotment Letter Issued by DMER / AIPMT.
- 7) Physical Fitness Certificate (On Letter Head of MBBS / MD / MS Doctor).
- 8) Caste Certificate. (If Applicable)
- 9) Caste Validity Certificate. (If Applicable)
- 10) Non Creamy Layer Certificate Valid Up to 31/03/2022. (for NT-1,NT-2,NT-3, VJ & OBC).
- 11) Migration Certificate. (If Applicable)
- 12) School/College leaving Certificate / Transfer Certificate.
- 13) Gap Certificate. (If Applicable)
- 14) S.S.C. Mark Sheet.
- 15) NEET Online Application form Print.
- 16) NEET – 2024 admit card.
- 17) Copy of Online Application Form (Latest) filled on www.dmer.org
- 18) Defence Category Certificate. (If Applicable)
- 19) Person with disability Certificate (PWD) candidates – Medical Fitness Certificate of Authorized Medical Board. (If Applicable)
- 20) MKB Claim Certificate. (If Applicable)
- 21) Hilly Area Certificate. (If Applicable)
- 22) Parents Domicile for Hilly Area Students
- 23) Parents Annual Income Certificate issued by Executive Magistrate (for the year 2023-24 less than Rs. Eight lakhs) for EBC Student
- 24) Eligibility Certificate for EWS Category issued by appropriate authority, for the year 2024-25.

Thanking you,

Yours faithfully

()

UNDERTAKING

Date:- / /2024.

I have got admission for 1st MBBS course in Govt. Medical College, Sindhudurg with reference to the State / All India round No. _____ Dated / /2024 from State / All India Quota. Hence, I am joining the MBBS course in your college from Date . / /2024.

As per rules and regulations of Maharashtra University of Health Sciences, Nashik it is mandatory to have minimum 80% attendance for practical's and minimum 75% attendance for lectures to be eligible for appearing the university examination.

If I want to continue getting the benefits of any education Free-ship / Scholarship then I will submit the required application in the prescribed format along with necessary documents within 15 days from the time of seeking admission. In case of any delay in submission of the application and the consequences thereof, I will be solely responsible for the same and will not complain thereafter.

I assure you that I will strictly abide by all the rules and regulations stipulated by college and University. I will immediately let you know the change in address and mobile number of my parents for contact.

I will submit the service bond as per the rules & regulations of Government of Maharashtra.

Following information To be filled by Category Student only

Category of the Student	Sub-Caste of Student	Admitted under Category (For Admission)	AIR / SML
Caste certificate (Yes / No)	Caste certificate is issued from which Sub Divisional Office	Caste certificate Number	Caste certificate Date of Issue
Caste Validity Certificate (Yes / No)	Validity Certificate Number (i.e. Sr. No.)	Validity Certificate Date of Issue	Validity Certificate is issued from which District
Non Creamy layer Certificate (Yes/No)	Non Creamy layer Certificate (i.e. Sr. No.)	NCL Certificate date of issue	NCL Certificate date of Valid

Place:- Sindhudurg

Date:- / /2024

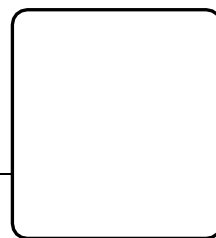
Student's Signature :- _____

Student's Name :- _____

Parent's Signature :- _____

Parent's Name :- _____

GOVT. MEDICAL COLLEGE, SINDHUDURG



1	Name of the Student (Full) (As per XII Mark Sheet)			
2	Name of the Student in Marathi or Hindi (Full) (As per XII Mark Sheet)			
3	Father's Name (Full)			
4	Mother's Name (Full)			
5	Date of Birth & Place			
6	Permanent Address			
7	Students Mobile No:- E mail:-		Parents Mobile No:- E mail:-	
8	Aadhar Card No. :-		Blood Group:-	
9	Voter ID No. :- (If not available submit Annexure 'C')			
10	Nationality:-		Domicile:-	
11	Religion :-	Caste :-	Category :-	
12	Constitutional Category of Admission:-			
13	12th Marks (out of) Month & Year :- Passing	Physics:- English:- Name of Board :-	Chemistry:- Total(PCB) :-	Biology:-
14	NEET Percentile (out of) Month & Year :- Passing	Total:- Chemistry:- Total Percentile :-	/ 720 Physics :- Biology:-	
15	State Merit List No. :-		All India Rank (AIR) :-	
16	Date of Admission (Today's Date):-			
17	School / College last attended (XII th)			
18	Parent's Occupation :-			
19	Parent's Annual Income :-			
20	Willingness for Organ Donation :-		YES / NO	
21	Retention		YES / NO Date :-	
22	COVID-19 Vaccination details:-		1st Dose:- 2nd Dose:-	
		Parent's Signature		Student's Signature

(VERY IMPORTANT)

NOTICE FOR Ist Year MBBS (2024-2025) STUDENTS

Sub. :- Regarding Eligibility Procedure to be done by Ist MBBS students (2024-2025 Admission)

With reference to above mentioned subject, all students admitted for Ist MBBS should complete the following procedure for the Eligibility of Maharashtra University of Health Sciences, Nashik.

1. All students should scan all their documents as per the list (Annexure 'B') in two different folders. In first folder each document size must be 150 kb or less than 150 kb & give documents file name as per list attached. In second folder each document size must be 250kb or less than 250 kb & give document file name as per list attached.
2. As per the above instruction keep two separate folders ready Name the folders on pen drive as follow e.g. Ashish Patil (Student Name)150 & Ashish Patil (Student Name) 250. Submit these folders along with the admission form to student section.

Special Instruction

It is hereby informed to all students that if you do not complete the eligibility procedure within the stipulated time, you will be solely responsible for any action taken by Maharashtra University of Health Sciences, Nashik.

Annexure 'B'

Sr. No.	Name of Documents	File Names to be given
1)	Nationality Certificate / Passport.	1.pdf
2)	S.S.C. Passing Certificate.	2.pdf
3)	XII Standard (HSC) Mark Sheet.	3.pdf
4)	NEET - 2021 Mark Sheet.	4.pdf
5)	AADHAR CARD	5.pdf
6)	College Allotment Letter Issued by DMER / AIPMT.	6.pdf
7)	Physical Fitness Certificate (On Letter Head of MBBS / MD / MS Doctor).	7.pdf
8)	Caste Certificate. (If Applicable)	8.pdf
9)	Caste Validity Certificate. (If Applicable)	9.pdf
10)	Non Creamy Layer Certificate Valid Up to 31/03/2022. (for NT-1,NT-2,NT-3, VJ & OBC).	10 .pdf
11)	Migration Certificate. (If Applicable)	11.pdf
12)	School/College leaving Certificate / Transfer Certificate.	12.pdf
13)	Gap Certificate. (If Applicable)	13.pdf
14)	S.S.C. Mark Sheet.	14.pdf
15)	NEET Online Application form Print .	15.pdf
16)	NEET - 2021 admit card.	16.pdf
17)	Copy of Online Application Form (Latest) filled on www.dmer.org	17.pdf
18)	Defence Category Certificate. (If Applicable)	18.pdf
19)	Person with disability Certificate (PWD) candidates – Medical Fitness Certificate of Authorized Medical Board. (If Applicable)	19.pdf
20)	MKB Claim Certificate. (If Applicable)	20.pdf
21)	Hilly Area Certificate. (If Applicable)	21.pdf
22)	Parents Domicile for Hilly Area Students	22.pdf
23)	Eligibility Certificate for EWS (Issued after 31/03/2021)	23.pdf
24)	COVID-19 Vaccination Certificate copy	24.pdf

ANNEXURE - H

MEDICAL FITNESS

A candidate must be medically fit to undergo the professional course applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed proforma, as given below on a **Letterhead** or on this format with original seal and signature.

CERTIFICATE OF MEDICAL FITNESS

This is to certify that I have conducted clinical examination of Mr./Ms
..... who is desirous of admission to Health
Science Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the professional course.

Certified that he/she fulfills the following criteria.

- (1) Absence of any incapacitating and /or progressive systemic disease/disorder/condition,
- (2) Absence of any disability of upper limb/s.
- (3) Absence of any major visual/ auditory disability.
- (4) Absence of psychosis/neurosis/mental retardation,
- (5) Ability to maintain erect posture,
- (6) Reasonable manual dexterity.

Though, following deviations have been revealed, in my opinion, these are not impediments to pursue a career as a Medical / Dental / Ayurved / Homeopathy / Unani / Occupational Therapy / Physiotherapy / Audiology & Speech, Language Pathology / Prosthetics & Orthotics / BSc Nursing.

(Strike, which is not applicable):

1.
2.
3.

Address of the Registered Medical Practitioner	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner
Date :	

MOST IMPORTANT:

- ✓ Preserve this Information during your stay in this institute. Read it carefully and follow the instructions meticulously.

Sr. No.	Student's Job	Submission date
1	Amartya Shiksha Yojana policy – Rs. 797/- National Insurance Co. Ltd., Kolhapur.	Students who retained in this college keep ready this requirement. Submission dates will be displayed on notice board in due course.
2	Indemnity Bond Form in prescribe format (on Rs. 500/- stamp paper)	
3	Undertaking regarding Ragging on Rs.100/- Bond Paper in prescribe format & online form submitted print on https://antiragging.in	
4	MUHS, Nashik Registration and Eligibility (Wait for Notice)	
5	Scholarship form & other concession, For scholarships and other concessions, immediate contact with the Scholarship section. As the scholarship application/s is to be filled online, the students will be fully responsible for filling the application within stipulated time.	

Thanking you,

**Dean,
Government Medical College,
Sindhudurg.**

➤ **NEET(UG) M.B.B.S Admission
Process Any Queries Contact us:-**

- 1) Dr. Shrikant Masram - 9826919186
- 2) Dr. Nitin Dhokane - 9860833477
- 3) Dr. Santosh Fupare - 9552507844